Complimentary Assistance for San Diego Regional Employers

What is the SANDAG iCommute Telework Assistance Program?

The SANDAG iCommute Telework Assistance Program is a pilot program for San Diego region employers interested in developing, enhancing, or formalizing their long-term telework or remote working initiatives.

SANDAG is initiating this pilot as an extension to its successful iCommute Employer Program. Telework can be viewed as a transportation alternative that allows employees to work remotely using collaborative technologies. Working remotely replaces travel to and from work, reduces the number of vehicles on the road, and reduces greenhouse gas emissions.

Work-from-home forecast after COVID-19

“Our best estimate is that 25-30% of the workforce will be working from home multiple days a week by the end of 2021.”

- Kate Lister, President of Global Workplace Analytics
What kind of assistance is offered?
The Telework Assistance Program provides employers with free, hands-on telework program assistance and services. The program is divided into five modules and is customizable based on each organization’s needs, goals, current status, and key recommendations.

1. **Telework Policy**: Development and review of telework policy or telework agreements.

2. **Employee Eligibility**: Guidance in the determination of eligibility for remote work requests in the short and long term.

3. **Training**: Support and tools for managers and/or employees in areas like communication strategies, performance evaluation, productivity, and technology.

4. **Technology**: A review of various technologies that support and improve remote team collaboration and communication.

5. **Evaluation**: Identification of key performance indicators and measurements to determine expansion of a remote working program, cost savings, job satisfaction, or environmental impact.

How can my organization participate?

**Step 1: Take the first step today!**
Fill out the assistance request form. [Click here to open.]

**Step 2: Let us get to know your organization.**
Once we receive your assistance request form, a member of our team will contact you to assess and survey your remote work environment.

**Step 3: Let’s plan and act.**
Once information is gathered from these tools, the iCommute team member will present the results and jointly determine which modules – Policy and Agreements, Employee Eligibility, Training, and Evaluation – will be most helpful for your organization according to its goals and needs regarding remote work.

Teleworking benefits organizations, employees, and the planet:

- Attract and retain talent
- Decrease operating costs
- Improve productivity
- Enhance employee wellbeing
- Improve air quality
- Reduce traffic congestion

For additional information call 511 and say “iCommute,” email iCommute@sandag.org, or visit: iCommuteSD.com/telework